

Matters Arising /Action Points from March 2013 Merton CCG governing body - for the May 2013 Board						MCCG Bd 16.05.13 Pt1 5.1 : Att 03
Date	Item	Title and Action Required	Lead	MA or Action	Comments	Outcome
Mar-13	6.3	ISOP (CCG Prospectus) EB agreed to put together a timetable leading up to the publication of the CCG Prospectus by 31st May and to liaise with Clare Gummatt and the operational patient and public engagement lead.	EB	Action		
Mar-13	6.3	ISOP (Summary) Taking account of VD's comments the governing body agree that, subject to a few minor changes, the paper be approved for publication on the website.	EB	Action		
Mar-13	6.7	Legal Agreements Royal Marsden Hospital NHS Foundation Trust Community Services, Peter Derrick noted that CCG would need to give careful thought, very early in the year, to the process for the re-tender of this contract.	EB	Action		
Mar-13	6.7	Legal Agreements - MC drew attention to the need to finalise Caldicott measures before Chair's Action be taken on agreeing the Section 75 NHS Act 2006 Agreements.	EB	Action		
Mar-13	6.7	Chair's Actions on Legal Agreements The members of the governing body that would support Chair's Action were identified as Mary Clarke, Geoff Hollier, Howard Freeman and Eleanor Brown.	EB/ supported by JM or TF	Action		
Mar-13	6.8	Governance and Policies: update Mary Clarke requested that, once received, the proposed timetable for developing polices be shared with Board members.	EB	Action		

Mar-13	7.1	Performance Report Mary Clarke queried how performance and quality reporting would align in future, especially in regard to the increased focus on quality. Jenny Kay agreed that this narrative was required and stated that conversations were ongoing with the SLCSU.	JK	Action	Discussed at May Quality Committee with presentation from CSU.	Ongoing
Mar-13	7.4	BSBV (BHCH) The BHCH programme would be split and the Merton BHCH primary focus would be the Nelson LCC and determination on the Mitcham site. A report on this and revised terms of reference would be brought to the May board.	EB	MA		
Mar-13	7.5	Merton CCG Information Governance Assessment 2012-2013 i) The Executive Team would be monitoring progress. Jenny Kay was the interim Caldicott Guardian and would therefore register with Connecting for Health. ii) Acknowledge that non-compliance represents an information risk to the CCG, which must be identified and managed through the Board Assurance Framework.	JK JK	Action	i) Not yet actioned ii) Not yet actioned	Ongoing
Mar-13	7.8	SGH FT Consultation In summary, Eleanor Brown stated that the CCG would put together a draft response in combination with other reference groups which would be brought to the May Board.	EB	Action		
Author:	Jackie Moody					