NHS
Merton
Clinical Commissioning Group

Report to the Merton Clinical Commissioning Group Governing Body

Date of Meeting: 19th September 2013

Agenda No: 6.2 **Attachment:** 04

Title of Document: MCCG Safeguarding Children Serious Incidents Assurance Flowchart	**Purpose of Report:** For Agreement
Report Author: Sadie Daley	**Lead Director: Jenny Kay**
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Executive Summary: • Attached is a flowchart which outlines the assurance process currently used within and externally to MCCG for serious case reviews, MCCG-led individual management reviews and safeguarding children serious incidents. The paper provides the Governing Body with assurance that recommendations and action plans are embedded and robustly monitored. • The flowchart is an Appendix to the briefing paper on the assurance process for child safeguarding serious incidents (also attached, for information).	
Key sections for particular note (paragraph/page), areas of concern etc: All.	
Recommendation(s): The Merton Clinical Commissioning Group Governing Body is requested to agree the content of the flowchart.	
Committees which have previously discussed/agreed the report: MCCG Clinical Quality Committee	
Financial Implications: **None known.**	
Other Implications: (including patient and public involvement/Legal/Governance/ Risk/ Diversity/ Staffing) Senior managers will be involved in the quality and assurance process.	

Equality Analysis: There is no indication that areas of the community would be disproportionately disadvantaged due to this assurance process.
Information Privacy Issues: No sensitive or patient identifiable information shared.
Communication Plan: (including any implications under the Freedom of Information Act or NHS Constitution) To share with all managers within MCCG, provider organisations and Merton LSCB.

Appendix 1

NHS Merton Clinical Commissioning Group

MCCG Safeguarding Children Sign-off/Assurance Flowchart For SCRs and SIs

SERIOUS CASE REVIEWS

Designated Professionals Complete Health Overview Report, sent to:

MCCG-LED INDIVIDUAL MANAGEMENT REVIEWS

Designated Professionals Complete Health Overview Report, sent to:

SAFEGUARDING CHILDREN SERIOUS INCIDENTS

Designated Professionals Complete Health Overview Report, sent to:

- Merton CCG Director of Quality (SC Executive Lead)
- Chief Officer (SC Board Lead)
- Board Nurse (VAL Board Lead)
- CCG Senior Managers as required
- Clinical Quality Committee (monitored quarterly through SC report)
- Governing Body

- NHS England Independent Contractors Involvement e.g. GPs, Dentists
- NHS England (Assurance)
- STEIS (normally updated by Designated Nurse throughout SCR)

Merton LSCB (Monitored in MSCB Quality Assurance Subgroup)

Department for Education

NHS England - Independent Contractors involvement e.g. GPs, dentists

Merton LSCB (Monitored in Merton LSCB Quality Assurance Subgroup)

NHS England - Independent Contractors involvement e.g. GPs, dentists

SL Commissioning Support Unit (STEIS)

Merton LSCB

Merton Clinical Commissioning Group

Assurance Mapping on Serious Case Review Action Plans

Serious Case Reviews (SCRs) and CCG-led Individual Management Reviews (IMRs) are held when a child or young person dies from abuse and/or neglect, suicide or if as a result of serious sexual abuse. SCRs/IMRs are STEIS Grade 2 Serious Incidents. As the child is or was a Merton resident the CCG through the designated professionals is responsible for leading and co-ordinating the health component of the review. Recommendations and action plans are monitored until completed. This is often a complex process as residents often use a number of different health organisations within and across London and beyond. All of the organisations who provided care/advice to the child and their family are involved in the process. The CCG component of SCRs/IMRs need to follow the NHS Serious Incident process which is monitored and accountable to NHS England (London), the Care Quality Commission and the Department for Education. An outline of the assurance process currently used within and external to MCCG including the escalation process is located below. This will provide the Governing Body with assurance that recommendations and action plans are embedded and robustly monitored. This document is linked to the SCR/IMR sign-off flowchart (Appendix 1).

Designated Nurse

- Bi-monthly SCR/IMR Reports to Clinical Quality Committee (CQC) on status and progress of actions.
- Report for Merton Safeguarding Children Executive Group – quarterly.
- Named Professionals Group, core agenda item – termly.
- Verbal/written reports to the Quality Assurance subgroup for Merton Local Safeguarding Children Board (MSCB) – six weekly.
- Safeguarding Children Annual Board Report
- Escalation process for ‘drift’ or non-compliance (to be agreed, could involve Merton CQC, MSCB, NHSE (London), Quality Surveillance Group (QSG).

Clinical Quality Review Groups

- Exceptional reporting from designated nurse on a quarterly basis.

Provider organisations (within and external to CCG area)

- Safeguarding Children Committees.
- Safeguarding Children Annual Board Report.
- Quality Assurance subgroup MLSCB – six weekly.

Risk & Governance Manager (CSU) TBC

- Tasked with seeking assurance from all providers within CCG area and externally, that recommendations and actions have been met within the timeframe.

Challenges to assurance process for GPs and other Independent Contractors

- NHS England has advised MCCG to approach with William Cunningham-Davis for any assistance with regards to safeguarding and GP services. This includes who the CCG should link with in NHS England when an IMR is required from a GP service or other independent contractor.
- The CCG is currently working with NHS England to understand/inform the national work stream on the enhanced safeguarding assurance process for independent contractors.
- Monitoring and assurance that recommendations and actions have been completed.
- Evidence that learning has been embedded, sustained and is improving outcomes for children and families.

Sadie Daley
Designated Nurse Safeguarding Children

September 2013

Merton Clinical Commissioning Group

MCCG Safeguarding Children Sign-off/Assurance Flowchart for SCRs and SIs