

**REPORT TO MERTON CLINICAL COMMISSIONING GROUP  
GOVERNING BODY**

**Date of Meeting:** 20<sup>th</sup> May 2016

**Agenda No:** 6.2

**Attachments:** 6a;6b;6c;6d

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| <b>Title of Document:</b><br>Merton CCG Annual Report and Annual Accounts 2015/16   | <b>Purpose of Report:</b><br>For Approval |
| <b>Report Author:</b><br>Chief Officer, all CCG Directors and South London<br>Commissioning Support Unit  | <b>Lead Director:</b><br>Chief Officer    |
| <p><b>Executive Summary:</b><br/>The annual report covers the period 2015/16 and includes:</p> <ul style="list-style-type: none"> <li>• An introduction by the Chair and Chief Officer</li> <li>• A members' statement</li> <li>• An account of the developments and achievements of the CCG over the year</li> <li>• The annual governance statement</li> <li>• The annual accounts</li> <li>• Audit Opinion</li> </ul> <p>The format of the report is prescribed in guidance and the external auditors have reviewed the document, and changes have been made in light of their comments.</p> <p>The draft report was circulated to Member practices and Governing Body members and changes made in light of comments received. The members agreed the members' statement.</p> <p>The audit and governance committee have reviewed the annual accounts.</p> <p>The Governing Body are now asked to approve the annual report, annual accounts, letter of representation (audit opinion) and consistency declaration.</p> <p>Thanks go to all those members of staff of the Merton CCG team and the Commissioning Support Unit communications and governance teams who have coordinated the information contained in this report, for the CCG.</p> |   |
| <p><b>Key sections for particular note (paragraph/page), areas of concern etc:</b><br/>As above; Audit and Governance Committee; Executive Management Team</p>  |   |
| <p><b>Recommendation(s):</b><br/>Each Governing Body member has to declare that as far as he/she is aware there is no relevant audit information of which the clinical commissioning group's auditors are unaware. In addition, that he/she has taken all the steps that he/she ought to have taken as a member of the Governing Body in order to make him/her self aware of any relevant audit information and to establish that the CCGs auditors are aware of that information. The Governing Body are asked to:</p> <ol style="list-style-type: none"> <li>a) Approve the draft annual report (Att. 06a)</li> <li>b) Consider and approve the draft annual accounts for 2015/16 (Att. 06b)</li> <li>c) Agree the letter of representation (Att. 06c)</li> <li>d) Agree the consistency declaration (Att 06d)</li> </ol>   |   |

**Committees which have previously discussed/agreed the report:**

As above, Executive Management Team, Audit and Governance Committee.

**Financial Implications:** As seen in the report

**How has the Patient voice been considered in development of this paper:**

The report includes a section on patient and public involvement and describes the impact of our approach

**Other Implications: (including patient and public involvement/Legal/Governance/Risk/Diversity/ Staffing)**

Annual Governance Statement and Annual Accounts are required by statute.

**Equality Assessment:**

The report includes a section on the CCG's duties under the Equality Act 2010.

**Information Privacy Issues:** None

**Communication Plan:**

This will be published at the time of the annual general meeting, and as part of the Governing Body papers.