



South West London
Merton Clinical Commissioning Group
Sutton and Merton Borough Team

Report to the Merton Clinical Commissioning Group Governing Body

Date of Meeting: Thursday 22nd November 2012

Agenda No: 7.6

ATTACHMENT 13

Title of Document: Integrated Strategy & Operating Plan (ISOP): update	Purpose of Report: To Receive and Note
Report Author: Mark Needham, Designate Director of Commissioning	Lead Director: Mark Needham, Merton CCG
Contact details: Mark.needham@swlondon.nhs.uk	
Executive Summary: The first complete working draft of Merton Clinical Commissioning Groups – ‘Integrated Strategy and Operating Plan’ (ISOP) which covers the period 2012-13 to 2014-15 has been developed. The paper describes the developments that have taken place and the next steps to share the draft with clinicians before the document is returned to the governing body for final agreement.	
Key sections for particular note (paragraph/page), areas of concern etc: The full document will be shared informally with governing body members by email for comment. Key Points to Note – page 3 Next Steps – page 4	
Recommendation(s): The Clinical Commissioning Group Governing Body is requested to: 1) Note progress on development of the ISOP 2) Note the next steps to share the ISOP with clinicians before the document is returned to the governing body for final agreement.	

<p>Committees which have previously discussed/agreed the report:</p> <p>Merton CCG Board, Health and Wellbeing board and the Merton Executive Management Committee.</p>
<p>Financial Implications:</p> <p>The submission and acceptance of the ISOP is central to Merton CCG achieving financial balance in 2013/14.</p>
<p>Implications for the Sutton and Merton Board or Joint PCT Boards:</p> <p>The strategy outlines Merton CCG's ISOP and part of the authorisation process for the attainment of CCG status as an independent CCG.</p>
<p>Other Implications: (including patient and public involvement/Legal/Governance/ Risk/ Diversity/ Staffing)</p> <p>The ISOP document is a key document for Merton CCG to achieve authorisation. The document aims to provide a robust strategic framework to achieve financial balance and the commissioning of high quality services for patients.</p>
<p>Equality Analysis:</p> <p>N/A</p>
<p>Information Privacy Issues:</p> <p>N/A</p>
<p>Communication Plan: (including any implications under the Freedom of Information Act or NHS Constitution).</p> <p>The strategy has had limited circulation to; the LMC, Clinical Steering Group, One Merton Group and Providers and the Health & Wellbeing Board, as part of the initial engagement process and to receive informal feedback to aid completion of the ISOP as a final copy.</p> <p>The next phase will be formal release of the document as a draft to Member Practices, Clinical QIPP Leads, public engagement groups and the voluntary sector etc.</p>

Summary

The first complete working draft of Merton Clinical Commissioning Groups – ‘Integrated Strategy and Operating Plan’ (ISOP) which covers the period 2012-13 to 2014-15 has been developed. The paper describes the developments that have taken place and the next steps to share the draft with clinicians before the document is returned to the governing body for final agreement.

The ISOP is an integration of core strategies which underpin the functions of an organisation moving towards CCG authorisation, namely the Commissioning Plan, PCT Operating Plan (2012-13) and the Draft Business Plan. Additionally, the Commissioning Intentions for 2013-14, set out the initial priorities, again based on existing clinical initiatives and the Members Voting Exercise based on JSNA priorities.

At a strategic level, the ISOP is both a statement of intent of Merton CCGs commissioning strategy, as well as playing a major role in the attainment of CCG authorisation; as such the document has by default to be of sufficient weight and strength to meet these dual roles and to ensure success in the achievement of both objectives. To ensure accessibility and user-friendliness there will be summary versions of the ISOP available for for different stakeholders.

Key Points to Note

Since the presentation of the ISOP to the Board Seminar (5th October 2012), the following developments have taken place, to bring the ISOP to its conclusion as a full working draft in readiness for the required reiterations and reviews to take place, based on the steps outlined below;

The ISOP has been developed in its fullness as a working draft, taking into account feedback and suggestions from the Merton CCG Board, as well as the Health and Wellbeing Board.

1. The **strategy** section has been finalised.
2. The **delivery** section has been fully developed and provides a comprehensive overview of Merton CCGs plan for the delivery and execution of its commissioning strategy, in the form of the Commissioning Intentions, including timeframes and organisational enablers, outlined against a backdrop of system transformation and integrated commissioning.
3. The required **statutory duties and responsibilities** required of a CCG moving towards authorisation status e.g. Safeguarding, Equality and Diversity, have been outlined and detail provided, regarding the plans to meet these functions, as a separate legal entity and further to mitigate against any legal, financial and reputational risks to the organisation.
4. The **organisational risks, financial plan and mitigation plans**, have been provided with details to provide assurance to the Board, regarding delivery of QIPP schemes and expected savings.

The next steps are as follows:

1. Presentation to the **Executive Management Team - Clinical Reference Group and QiPP Groups** will take place on 27th November 2012, the purpose of which is to review the next iteration of the ISOP and to establish detailed clinical delivery plans, in regards to the Commissioning Intentions and the delivery of the same.
2. **GP Leads meetings** – To take place on the 28th November with the 26 medical practices, the purpose of which is to review the ISOP.
3. Individual locality meetings to take place across **Raynes Park, East and West Merton**, the purpose of which is to review the delivery section of the ISOP and to concretise the actual delivery plans and arrangements.
4. All feedback will be consolidated into the final ISOP for approval at the next **Governing Body, 20th December and public Governing Body, 24th January 2013.**

Recommendation(s):

The Clinical Commissioning Group Governing Body is requested to:

- 1) Note progress on development of the ISOP
- 2) Note the next steps to share the ISOP with clinicians before the document is returned to the governing body for final agreement.