

**Minutes of Part 1 of the Merton Clinical Commissioning Group  
Governing Body**

**Thursday, 17<sup>th</sup> December 2015**

**Chair: Dr Andrew Murray**

**Present:**

CC	Cynthia Cardozo	Chief Finance Officer
CCh	Dr Carrie Chill	GP Member
AD	Adam Doyle	Chief Officer
CG	Clare Gummett	Lay Member, Patient and Public Engagement Lead
TH	Dr Tim Hodgson	GP Member
AM	Dr Andrew Murray	Clinical Chair
SP	Prof. Stephen Powis	Secondary Care Consultant

**Participating Observers**

LS	Lynn Street	Director of Quality and Performance
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**Officers in Attendance**

MW	Michele Wallington	Principal Associate, Comms & Engagement (SECSU)
TF	Tony Foote	Minute Taker (SECSU)

**Member(s) of the Public:**

There were no members of the public in attendance

**Action**

**1. Welcome and Apologies for Absence**

Dr Andrew Murray (AM) commenced by welcoming all and noted that apologies for absence had been received from Peter Derrick, Sally Thomson, David Freeman and Dr Marek Jarzembowski.

**2. Declarations of Interest**

No interests additional to those already on the register.

**3. Minutes of previous meetings**

To approve the minutes of Part 1 of the meeting of the Merton Clinical Commissioning Group Governing Body of the 26<sup>th</sup> November 2015.

The following amendment to the minutes was requested:

Pg. 3 - Staffing Changes

“Additionally, AM had reviewed the responsibilities...”

Be changed to:

“Additionally, AD had reviewed the responsibilities...”

With the incorporation of the requested amendment, the minutes were approved as a full and accurate record of the meeting.

#### 4. Matters Arising

##### 4.1 Action Log - actions arising from meeting of the Merton Clinical Commissioning Group Governing Body of the 26th November 2015.

The Governing Body noted the action log and received verbal updates as follows:

- The report of the “deep dive” into the impact following the introduction of the Holistic Investigation and Rapid Investigation service at the Nelson Health Centre would be presented to the January 2016 Governing Body meeting.
- To ensure that SWLCC gets its message across to “hard to reach “ groups, work was on going with all six boroughs CCGs’ involvement leads.

LS

#### 5. For Approval

##### 5.1 South West London & Surrey Downs Healthcare Partnership Governance proposals for next phase of programme to deliver the 5 year strategy

Adam Doyle (AD) presented this item and explained that the paper set out the proposed governance arrangements and Terms of Reference for the Programme Board and Clinical Board, all with the aim of facilitating a single programme of work across South West London and Surrey Downs (SWL&SD). AD then summarised the paper’s main points.

- Since the summer of 2015, local NHS commissioners (inc. Surrey Downs) have been in discussions as to how they could best work together in the future to address the challenges faced by the NHS in South West London.
- During these discussions the providers and commissioners have also been working with NHS England, Monitor and the Trust Development Authority (known collectively as the Tripartite), who are supportive of this action.
- The Tripartite will have a key role to play in helping SWL&SD to address the challenges they are facing. As third parties they will be able to “stand outside” any individual organisational.
- A financial diagnostic to be conducted by the Tripartite during the winter of 2015/16 will establish the current year finance and activity baseline for all hospitals and CCGs and a ‘do nothing’ financial summary for all hospitals and CCGs, with best and worst case scenarios.
- The Programme Board will have an independent chair appointed by the Tripartite and its membership will include representation of CCGs; Acute Provider Trusts; Local Authorities and patient organisations.

Dr Tim Hodgson (TH) asked for details about the patient representation. Clare Gummatt (CG) responded that the current proposal was for the Chair of the PPI group (which includes representatives of Healthwatch) to also be a member of the Programme Board.

- The Clinical Board will have co-chairs: (i) external independent (ii) South London Medical Director – NHSE. Its membership will include CCGs; Clinical Chairs; Acute Provider Trusts’ Medical Directors; Nursing Directors, GP Federations and patient organisations.

There followed questions and comments from the Governing Body.

CG asked about the role of the Tripartite. AD responded that he believed this would be positive and, when faced with difficult decisions, it would be helpful to ensure that everyone was working together to resolve the key issues.

Dr Caroline Chill (CCh) enquired whether the proposed governance arrangement would have both sufficient gravitas and resources to achieve its aims. AD felt that the gravitas was assured by the involvement of some very senior figures and that it would need to be signed off by all Governing Bodies and Trust Boards. With regard to the resources, AD acknowledged the concern and stated that assurances were still being sought about the costing of both the overarching programme and the governance approach now proposed.

TH asked about any political involvement locally. AD responded that there had been information sharing and discussions with local MPs  
The Merton CCG Governing Body approved the proposed governance arrangements.

**6. Any Other Business**

There was no further business to discuss.

**7. Closure of Meeting**

The Chair declared the meeting closed at 1.30pm.

**8. Date of Next Meeting**

26<sup>th</sup> January 2016, 9.00am – Noon      Venue – Morden Assembly Hall

Agreed as an accurate account of the meeting held on Thursday, 17<sup>th</sup> December 2015.

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Dr Andrew Murray – Chair of the Governing Body

Date: