

**Minutes of Part 1 of the Merton Clinical Commissioning Group
Governing Body****Tuesday, 3rd November 2015****Chair: Dr Andrew Murray****Present:**

CC	Cynthia Cardozo	Chef Finance Officer
CCh	Dr Carrie Chill	Clinician - GP
PD	Peter Derrick	Lay Member: Chair of the Audit Committee/ Vice Chair
AD	Adam Doyle	Chief Officer
CG	Clare Gummett	Lay Member, Patient and Public Engagement Lead
TH	Dr Tim Hodgson	Clinician - GP
AM	Dr Andrew Murray	Clinician – GP
ST	Sally Thomson	Nurse Member

Participating Observers

DF	David Freeman	Director of Commissioning & Planning
LS	Lynn Street	Director of Quality

Officers in Attendance

DC	David Cotter	Head of Corporate Affairs South East CSU
TF	Tony Foote	Note Taker, South East CSU

Member(s) of the Public:

There were no members of the public in attendance

Action**1. Welcome and Apologies for Absence**

Dr Andrew Murray (AM) commenced by welcoming all, and particularly Sally Thomson (ST) to her first full Governing Body meeting. AM also noted that apologies for absence had been received from Dr Kay Eilbert, Professor Stephen Powis and Dr Marek Jarzembowski.

2. Declarations of Interest

No interests additional to those already on the register.

3. Minutes of previous meetings

To approve the minutes of Part 1 of the meeting of the Merton Clinical Commissioning Group Governing Body of the 24th September 2015.

The minutes were approved as a full and accurate record of the meeting.

4. For Approval**6.1 Changes to the CCG's Constitution**

Adam Doyle (AD) explained that, in light of the changes in the CCG's leadership and the Directors' portfolios, a full review of the CCG's way of working had been undertaken, including a revision of the CCG's Constitution. AD thanked David

Cotter of the Commissioning Support Unit for his work on the latter.

AD added that he and AM recognised that clinical engagement and leadership needed to be further strengthened in the CCG. The changes, both in the governance structure and Constitution, had been made to address this, particularly through the creation of a Clinical Transformation Committee as a formal Committee of the CCG Governing Body. Additionally, the terms of reference of the CCG's committees had been revised to enable them to make decisions themselves.

Before the submission to NHS England of the revised Constitution, it requires the endorsement of the member practices. The document has already been shared with the practices with 71% providing their endorsement. AD stated that efforts would be made to encourage the outstanding practices to respond. The Governing Body members had also been asked for comments and these would be taken into account. These comments were mainly of a minor nature although some rewording regarding the Charitable Funds Committee would be undertaken.

There followed comments and questions from the Governing Body.

Peter Derrick (PD) commented that the revised Constitution represented an improvement on previous iterations and was much more specific to the CCG.

Clare Gummatt (CG) asked about patient representation on the Clinical Transformation Committee and when its first meeting would be. AD replied that the Chair of the Committee will assess the level of lay representation needed and the first meeting would take place before the end of the year.

Dr Tim Hodgson (TH) suggested that that it would be helpful for the Governing Body to revisit the Constitution once the move to delegated commissioning was confirmed. AD agreed to this.

The Merton Clinical Commissioning Group Governing Body approved the changes to the Constitution.

5. Any Other Business

There was no further business to discuss.

6. Closure of Meeting

The Chair declared the meeting closed at 2.30pm.

7. Date of Next Meeting

26th November 2015 – 9.00am – Noon
Vestry Hall, Cricket Green, 336 – 338 London Road, Mitcham CR4 3UD

Agreed as an accurate account of the meeting held on Thursday, 3rd November 2015.

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Dr Andrew Murray – Chair of the Governing Body
Date: