



right care
right place
right time
right outcome

MERTON CLINICAL COMMISSIONING GROUP GOVERNING BODY MEETING

Date of Meeting: 29 September 2016

Agenda No: 6.6

Attachment: 10

Title of Document: NHS Merton CCG Patient & Public Involvement Report 2015/2016 (DRAFT)	Purpose of Report: To Approve									
Report Author: Michelle Wallington, Principal Associate Communications and Engagement	Lead Director: Lynn Street, Director of Quality and Governance									
<p>Executive Summary:</p> <p>This report demonstrates how Merton Clinical Commissioning Group (CCG) has involved patients, members of the public, local communities, carers, local groups and organisations in shaping health services in the borough between 1 April 2015 and the 31 March 2016. It is therefore a retrospective look at the CCG's work.</p> <p>The report details how Merton CCG has fulfilled its statutory obligation to involve patients and the public in commissioning activity to include both individual and collective duties.</p> <p>The report is required to follow a NHS specified template and to be submitted to NHS England by 31 October 2016 and published on Merton CCG website on or by that date.</p> <p>The Clinical Quality Committee asked for the report to break from formal CCG report style and be left justified only - this is to make it easier for members of the public with a visual impairment to read. In addition the committee asked for the report to include a reference to on-going work to ensure the full range of Merton voices is heard – particularly BAME and seldom heard groups.</p>										
<p>Key sections for particular note (paragraph/page), areas of concern etc:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Section three:</td> <td style="width: 60%;">Meeting the collective duty: engagement and participation activity</td> <td style="width: 20%; text-align: right;">p. 25</td> </tr> <tr> <td>Section four:</td> <td>Meeting the individual participation duty: Expert Patient Programme</td> <td style="text-align: right;">p. 47</td> </tr> <tr> <td>Section five:</td> <td>Forward Plans</td> <td style="text-align: right;">p. 50</td> </tr> </table>		Section three:	Meeting the collective duty: engagement and participation activity	p. 25	Section four:	Meeting the individual participation duty: Expert Patient Programme	p. 47	Section five:	Forward Plans	p. 50
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Section five:	Forward Plans	p. 50								
<p>Recommendation(s): To APPROVE the report.</p>										

<p>Committees which have previously discussed/agreed the report: Executive Management Team 31/8/16 Clinical Quality Committee 15/9/16</p>
<p>Financial Implications:</p> <p>None</p>
<p>Implications for CCG Governing Body: The Health and Social Care Act 2012 sets out two complementary duties for clinical commissioning groups (CCGs) with respect to individual and public participation. CCGs must promote the involvement of patients and carers in decisions which relate to their care and treatment, and involve patients, public and carers in the full extent of their commissioning activities.</p>
<p>How has the Patient voice been considered in development of this paper:</p> <p>The draft report was shared with the Patient Engagement Group and members have had an opportunity to feed into and comment on the content.</p> <p>The patient voice is the key subject of the paper and demonstrates how the patient voice has been considered in commissioning activity.</p> <p>Healthwatch Merton has contributed to the report. Their statement is in section 6</p>
<p>Other Implications: (including patient and public involvement/Legal/Governance/Risk/Diversity/ Staffing)</p> <p>Risk Register Number 457: If patients and the public are not engaged appropriately, then there will be a lack of patient and public trust to commission appropriate services to meet Merton population needs 2 x 3 = 6</p>
<p>Equality Assessment: Not required for this paper.</p>
<p>Information Privacy Issues: None identified.</p>
<p>Communication Plan: (including any implications under the Freedom of Information Act or NHS Constitution)</p> <p>The report is required to be submitted to NHS England by 31 October 2015 and published on Merton CCG website on or by that date alongside a short news item highlighting its publication. The report will be shared with key partners and promulgated via social media (facebook and twitter).</p>